

COMMUNITY SERVICES

DRAFT 2019-2020 ORGANOGRAM-COMMUNITY SERVICES DEPARTMENT

DEPARTMENT: COMMUNITY SERVICES
PURPOSE: TO MANAGE COMMUNITY SERVICES FUNCTIONS: 1. Provide waste and environmental management services 2. Provide sport, recreation, arts and culture facilitation and development services 3. Provide institutional and social development services 4. Provide road traffic management services
X1 Senior Manager(filled) X1 Admin Assistant (Filled)

DIVISION: COMMUNITY AND SOCIAL SERVICES
PURPOSE: TO PROVIDE SPORTS & RECREATION,DISASTER MANAGEMENT SERVICES FUNCTIONS: 1.Co-ordinate arts and culture activities 2.Co-ordinate disaster management services with District Municipality 3.Co-ordinate and support Council and various sport federations' sporting activities
X1 MANAGER: COMMUNITY AND SOCIAL SERVICES (vacant) X1 Sports and Recreation Officer (filled) X1 Arts & Culture Officer(filled) X1 Librarian(filled) X6 Library Assistant (x3 filled) (x3 vacant) X1 Disaster Management Officer(filled)

DIVISION: ROAD TRAFFIC MANAGEMENT SERVICES AND LICENSING
PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES FUNCTIONS: 1. Render traffic law enforcement services 2. Provide a motor vehicle registration and licensing / authority (MVRA) service 3. Provide a vehicle roadworthy testing service 4. Provide a drivers' license testing service 5. Ensure road safety promotion
X1 MANAGER :ROAD TRAFFIC MANAGEMENT SERVICES AND LICENSING(filled)

DIVISION: ENVIRONMENTAL & WASTE MANAGEMENT SERVICES
PURPOSE; TO PROVIDE ENVIRONMENTAL & WASTE MANAGEMENT SERVICES FUNCTIONS: 1.Provide waste management services (solid waste, refuse removal, landfill sites) 2. Provide environmental management services
X1 MANAGER ENVIRONMENTAL & WASTE MANAGEMENT SERVICES(filled) X1 Environmental & Waste Management Officer (Vacant) X1 Sporter(Vacant) X1 Landfill Supervisor(Vacant) 4 Drivers (2 filled) (X2 Vacant) X4 General Workers(Vacant)

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X1 MANAGER :ROAD TRAFFIC MANAGEMENT SERVICES AND LICENSING(filled)

SUB-DIVISION: REGISTERING AUTHORITY
PURPOSE: TO PROVIDE ROAD TRAFFIC MANAGEMENT SERVICES FUNCTIONS: 1. Provide a motor vehicle registration and licensing / authority (MVRA) service 2. Provide a vehicle roadworthy testing service 3. Provide a drivers' license testing service
x2 Chief Licensing Officers(x2filled)

SUB-DIVISION: ROAD TRAFFIC LAW ENFORCEMENT
PURPOSE: TO RENDER ROAD TRAFFIC LAW ENFORCEMENT SERVICES FUNCTIONS: 1. Provide and manage road traffic law enforcement field services 2. Provide road traffic law enforcement administrative services
X1 Chief Traffic Officer (filled) 2X SUPERINTENDENTS(vacant) X18 Traffic Officers (x13filled) (X5 vacant) 20 TRAFFIC WARDENS(vacant) X1 Admin Officer and Traffic Management (filled)

SECTION: VEHICLE ROADWORTHY TESTING
PURPOSE: TO PROVIDE MOTOR VEHICLE ROADWORTHY TESTING SERVICE,VEHICLE REGISTRATION AND LICENSING SERVICE FUNCTIONS: 1. Provide a motor vehicle roadworthy testing service 2. Provide a motor vehicle registration and licensing / authority (MVRA) service
x2 Examiner of Vehicles(vacant)

SECTION: DRIVERS'LICENSES TESTING
PURPOSE: TO PROVIDE DRIVERS'LICENSE TESTING SERVICES FUNCTIONS: 1. Provide a drivers' license testing service
x2 Management Representative (Filled) X12 Examiner of Drivers Licenses(x5 filled & 7 vacant) X2 Help desk clerks(filled)